

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

HELD

Wednesday November 20th, 2019
6:30 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Kevin Manship –President
Jeannie Wilkinson – Vice President
Tim Good-Secretary/Treasurer
Jim Simoni-Director
Deborah Spencer-Director

Also present:

Staff: District Manager Katie Nicholls, and District Secretary Jessica Selvog

Public: Scott Huff

CALL TO ORDER:

President Kevin Manship called the meeting to order at 6:30 p.m.

MINUTES:

By **MOTION** and second, the Board approved the Minutes from October 9th, 2019 as presented.

MATTERS BEFORE THE BOARD:

a. First Public Hearing for the 2020 Budget

President Kevin Manship opened the public hearing for the 2020 Budget. District Manager Katie Nicholls presented the revised 2020 Budget. She stated that the actuals are through October now and are more accurate than the previous draft Budget at the October meeting. The usage fees will be staying the same for next year. The mill levy went down however, the numbers went up because of the new construction in the area and will eventually come back down. The District will have to budget for an election in 2020 Day and Associates will assist with the audit exemption this upcoming year. The IGA between Three Lakes Water and Sanitation and North Shore Water District will increase by 2.1% based on the CPI for Boulder. They will continue to build up their reserve funds and talk more next year about coming up with a target amount to build up to. Scott Huff questioned if the reserve funds are held in an interest-bearing account. District Manager Nicholls stated that they are and will be held in an account currently is accruing over 2.0% interest. There being no comments from the public, President Kevin Manship closed the Public Hearing.

PUBLIC COMMENT:

None.

FINANCIAL STATEMENTS:

By **MOTION** and second, the Board approved the October 2019 checklist as presented.

By **MOTION** and second, the Board approved the October 2019 financial documents as presented.

MATTERS FOR DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS:

Nothing was brought forth by Board members.

SUPERINTENDENT REPORT:

Superintendent Mike Gibboni was not present for this meeting. Lead Operator Tim Good stated that water usage has continued to remain higher than last month by about 3%. Last month the water leak was repaired on the corner of GCR 64 and 641 and the customer on County Road 6482 has fixed his hydrant, which has also helped with water usage. The Board suggested that Operations schedule an annual water leak detection test at the end of August to stay on top of things if water usage remains high. The cost of the water leak detection test is around \$1,000.00.

DISTRICT MANAGER REPORT:

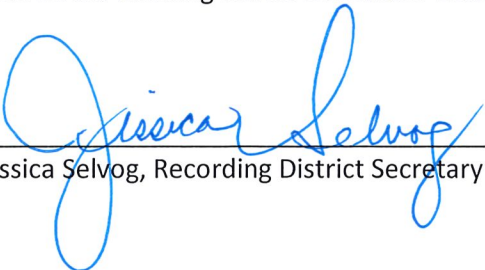
Katie Nicholls continues to work on the 2020 Budget and mill levy. The District will now be able to offer ACH for free through Grand Mountain Bank. In January, an ACH form will be included in everyone's bill so they can sign up if they'd like to do so. She also reported that she has hired a new District Bookkeeper and she is currently training with her. Her name is Tara Knutson and she will be present at the next Board meeting in December.

DISTRICT SECRETARY REPORT:


Jessica Selvog stated that they will continue to collect customer email addresses for billing and will also be notifying customers of the new ACH payment option that will now be available. Staff will be putting ACH forms in with the January mailed statements. The ACH information will be included on the emailed invoices and also posted on the District's website.

By **MOTION** and second, with no further business to be brought before the Board, the meeting was adjourned at 6:56 p.m.

Next Board meeting will be **December 11th, 2019**



Jessica Selvog, Recording District Secretary



Tim Good, Secretary/Treasurer
DEBORAH SPENCER