

# RECORD OF PROCEEDINGS

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## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

### HELD

Wednesday, November 15, 2017  
6:30 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

### ATTENDANCE

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Jeannie Wilkinson  
Timothy Good  
Jim Simoni

Also present: Sally Blea, Timothy Good, and Katie Nicholls - Staff

### CALL TO ORDER

President Wilkinson called the meeting to order at 6:33 p.m.

### MINUTES

By **MOTION** and second the October 18, 2017 meeting Minutes were reviewed and accepted by the Board as presented.

### MATTERS BEFORE THE BOARD

#### **1st Budget Hearing for 2018 Budget**

Sally presented the proposed 2018 budget. Mike Gibboni, Chief Operator, has no projects planned for the year, but retained money for emergencies. The intergovernmental agreement with Three Lakes Water & Sanitation will increase 3 percent per the agreement, which increases every other year. There will not be an audit in 2018, but the auditor does charge work drafting the exemption. 2018 is an election year and cost for the election is included. One tap purchase was budgeted for, however, it was noted that while sales are occurring building has not followed suit. Depending upon the end funds, staff hopes to pay \$15,000 toward the loan principal at the end of this year. Assuming the payment towards principal is made the loan can be paid off in 2018 for under \$30,000. The loan will have been paid off in half the time.

#### **Follow-up of "Emergency Pool" Program letter and Survey**

Katie passed out an updated survey response form. The majority of the responses were positive. A couple negative responses were firm, while others either needed more information or did not fully understand the program. It was noted at the rate of \$50 per year, as proposed, the district would not be able to fund a break the first year, and, therefore, could not go into effect until two years has passed.

The Board discussed the responses, areas of confusion, setting the cap on the fund at \$50,000, and if the program could work with an opt-out option. The Board directed Staff to set a public hearing for the matter at the January meeting.

#### **Consideration of Richard Simpson for Board vacancy**

Richard Simpson introduced himself to the Board. His family has owned their cabin for over 30 years. He has been prompted by others to join the Board, and has had a desire to do so but was previously unable to make the commitment. He noted that he could only give a 6 month commitment at this point as he spends 6 months on his boat starting in May.

The Board discussed the part-time commitment, the upcoming election and phone-in possibilities. The Board requested Staff bring the matter before the Board again in December for action when the whole board is present.

#### **PUBLIC COMMENT**

There was no public present.

#### **CHIEF OPERATOR REPORT**

##### **Water usage**

Tim stated that water usage was down 21 percent. A pump was down in the spring house, they are waiting on the part and should have it installed by Monday. No effect to service is expected.

#### **FINANCIAL REPORTS**

By **MOTION** and second and unanimous vote, the checklist for October was approved. The Financial documents for October were reviewed and accepted as presented.

#### **DISTRICT SECRETARY REPORT**

##### **Online billing**

Katie presented Point & Pay online billing. Point & Pay is currently used by Three Lakes and is well received. The service does not cost the district anything to instate. Customers pay a service fee to the provider per use based upon the payment amount processed.

The Board discussed the service and inquired into the possibility of an automatic withdrawal option. The Board directed staff to move forward with setting up online billing.

There being no further business to be brought before the Board, the meeting was adjourned at 7:25 PM.

  
Sally Blea, Reporting Secretary

  
Tim Good, Secretary, Board of Directors