

# RECORD OF PROCEEDINGS

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## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

### HELD

Wednesday May 22, 2019  
6:30 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

### ATTENDANCE:

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Kevin Manship –President  
Jeannie Wilkinson – Vice President  
Tim Good-Secretary/Treasurer  
Jim Simoni-Director

Also present:

Staff: District Bookkeeper Diane Temple, Chief Operator and Superintendent Mike Gibboni, and District Secretary Jessica Selvog.

Public: Doug Ohde, Deb Spencer and Stan Spencer are present.

### CALL TO ORDER:

President Kevin Manship called the meeting to order at 6:30 p.m.

### MINUTES:

By **MOTION** and second, the Board approved the Minutes from March 20, 2019 as presented.

### MATTERS BEFORE THE BOARD:

Director Richard Simpson submitted his letter of resignation earlier today.

By **MOTION** and second, the Board accepted Richard Simpson's resignation.

By **MOTION** and second, the vacancy will be filled by appointment.

### PUBLIC COMMENT:

Stan Spencer asked for an update on the water leak and is questioning how much water is potentially being lost. Tim Good informed him that the gentleman who they hired to come up to inspect the leak will be here next week on May 29, 2019. The suspected leak is estimated to be leaking about 8,000 gallons a day between usage and the leak itself. Customers may be running bleeder lines also. Chief Operator Mike Gibboni informed everyone that the system and the new pump are keeping up with the increased demand just fine and that there is an adequate supply of water at this time. The operators fixed the old pump that was replaced and have it as a backup.

Doug Ohde stated that when he was on the Board many years ago, to which they decided NSWD would only serve 1 SFD per lot. He is asking if this is still NSWD policy. After discussion the Board directed Staff to review the Rules and Regulations and the Bylaws to confirm.

**FINANCIAL STATEMENTS:**

By **MOTION** and second, the Board approved the March 2019 checklist.

By **MOTION** and second, the Board approved the March 2019 financial documents as presented.

By **MOTION** and second, the Board approved the April 2019 checklist.

By **MOTION** and second, the Board approved the April 2019 financial documents as presented.

**MATTERS FOR DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS:**

Discussion ensued regarding the information that is provided in the Board packets. The Board directed Staff to meet with Tim Good to decide what specific information will go into the Board Packets.

Last month was the first month that the Board had Diane Temple District Bookkeeper transfer money into their C-Safe account. Discussion ensued to possibly continue the transfers on a quarterly basis with the next transfer occurring in August 2019.

The Board inquired about delinquent accounts and the certification process. District Bookkeeper Diane Temple stated that they didn't do it last year because there is no set policy for North Shore Water District's delinquent accounts to be certified to the County. The Board directed Staff to check into the laws surrounding the process so they can come up with a policy.

The Board inquired about the response to the email invoicing. District Bookkeeper Temple stated that over twenty customers have signed up for email invoicing so far; Staff will continue to encourage people to sign up. Although autopay is not an option for North Shore Water District, people can use bill pay through their personal banks if they are interested in having an automatic quarterly payments in place for their account.

**CHIEF OPERATOR REPORT:**

Water usage continues to be high. Water usage is up 75% from last year at this time. The suspected leak area will be investigated Wednesday May 29<sup>th</sup>, 2019. The annual Consumer Confidence report will be coming out next month.


**DISTRICT SECRETARY REPORT:**

Nothing new to report.

By **MOTION** and second, with no further business to be brought before the Board, the meeting was adjourned at 7:03 p.m.

Next Board meeting will be **June 19th, 2019**

  
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Jessica Selvog, Recording District Secretary

  
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Tim Good, Secretary/Treasurer