

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

HELD

Wednesday June 17th, 2020
6:30 p.m. HELD REMOTELY *
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Jeannie Wilkinson – Vice President
Tim Good-Director
Deborah Spencer- Secretary/Treasurer
Jim Simoni-Director

Kevin Manship –Absent

Also present:

Staff: District Manager Katie Nicholls, Superintendent Mike Gibboni, District Bookkeeper Tara Knutson and District Secretary Jessica Selvog.

Public: None.

CALL TO ORDER:

Vice President Jeannie Wilkinson called the meeting to order at 6:35 p.m.

MINUTES:

By **MOTION** and second, the Board approved the Minutes from May 20th, 2020 as presented.

MATTERS BEFORE THE BOARD:

None.

PUBLIC COMMENT:

None.

FINANCIAL STATEMENTS:

By **MOTION** and second, the Board approved the May 2020 checklist as presented.

By **MOTION** and second, the Board approved the May 2020 financial documents as presented.

MATTERS FOR DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS:

Jeannie asked if we will be continuing to have the Board meetings remotely. Katie explained that we had a Board meeting for CLWD where we had three Board members plus three Three Lakes Water and Sanitation staff in the Board room and it was maxed out as far as the COVID-19 restrictions for social distancing. We will have to continue the remote meetings until the COVID-19 restrictions are lifted. The "Go to Meetings" won't be free after next month. We are going to have to purchase a package deal for the Three Districts and it will work out to cost around \$12.00 per month per District. There is a Corona Virus Relief fund through the Cares Act which will reimburse us for unexpected expenses due to COVID-19 so we shouldn't have to pay for it.

SUPERINTENDENT REPORT:

Mike Gibboni stated that the water usage is up but is still lower than last year at this time.

DISTRICT MANAGER REPORT:

Katie Nicholls stated that NSWDC will need to do an audit for 2020 next year and they may want to consider getting a bid from McMahon & Associates. Three Lakes Water and Sanitation are most likely using McMahon and Associates again. Last year the NSWDC went away from them and tried a different company (Crady Puca & Associates) but it turned out to cost about the same as McMahon & Associates. A huge benefit to having the same company for the audits is that they have experience with the District's books. The Board agreed to get a bid from McMahon & Associates and if they decide to go in a different direction, they will have time to do that.

DISTRICT SECRETARY REPORT:

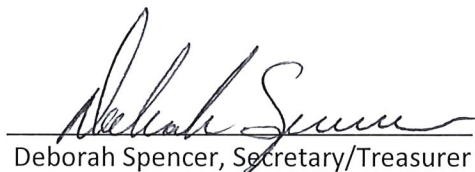
Jessica stated that we will be putting an insert in with the invoices to try to get people signed up for ACH and email invoicing. Due to the COVID-19 pandemic that's happening, we are strongly encouraging a no contact way for our customers to receive and pay their bills. Deb Spencer asked if the people who are signed up for email invoicing will be getting an ACH notice to sign up or will they be notified in some way? Tara stated that this can be done via email and they will work on getting that included in the emailed invoice for this quarter.

By **MOTION** and second, with no further business to be brought before the Board, the meeting was adjourned at 6:28 p.m.

Next Board meeting will be **July 15th, 2020**



Jessica Selvog, Recording District Secretary



Deborah Spencer, Secretary/Treasurer