

## RECORD OF PROCEEDINGS

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### MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

#### HELD

Wednesday December 11th, 2019  
6:30 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

#### ATTENDANCE:

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Kevin Manship –President  
Jeannie Wilkinson – Vice President  
Tim Good-Secretary/Treasurer-Absent  
Jim Simoni-Director-Via telephone  
Deborah Spencer-Director

Also present:

Staff: District Manager Katie Nicholls, District Bookkeeper Tara Knutson and District Secretary Jessica Selvog

Public: None.

#### CALL TO ORDER:

President Kevin Manship called the meeting to order at 6:30 p.m.

#### MINUTES:

By **MOTION** and second, the Board approved the Minutes from November 20th, 2019 as presented.

#### MATTERS BEFORE THE BOARD:

**a. Second and final public hearing for the 2020 Budget**

President Kevin Manship opened the public hearing for the 2020 Budget. District Manager Katie Nicholls presented the revised 2020 Budget. She stated that the actuals are through November now and there was a small change to the mileage and the postage in the Budget. President Kevin Manship closed the public hearing.

**b. Resolution No.2019-12-1 to summarize expenditures and adopt a Budget**

By **MOTION** and second, the Board accepted Resolution 2019-12-1.

**c. Resolution No. 2019-12-2 to appropriate a sum of money**

By **MOTION** and second, the Board accepted Resolution 2019-12-2.

**d. Resolution No. 2019-12-3 to levy general property taxes**

By **MOTION** and second, the Board accepted Resolution No. 2019-12-3.

- e. Resolution No. 2019-12-4 to appoint a designated election Official and to authorize that Official to cancel an election  
By MOTION and second, the Board accepted Resolution No. 2019-12-4.
- f. Resolution No. 2019-12-5 to call a regular District election  
By MOTION and second, the Board accepted Resolution No. 2019-12-5.
- g. Consideration of engagement of services with Day and Associates for accounting services  
By MOTION and second, the Board accepts the letter of engagement with Day and Associates for accounting services.

**PUBLIC COMMENT:**

None.

**FINANCIAL STATEMENTS:**

By MOTION and second, the Board approved the November 2019 checklist as presented.

By MOTION and second, the Board approved the November 2019 financial documents as presented.

**MATTERS FOR DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS:**

Nothing was brought forth by Board members.

**SUPERINTENDENT REPORT:**

Superintendent Mike Gibboni was not present for this meeting. Katie Nicholls stated that Mike had mentioned that the leaks have been fixed and that the water usage has improved and there are no issues to report.

**DISTRICT MANAGER REPORT:**

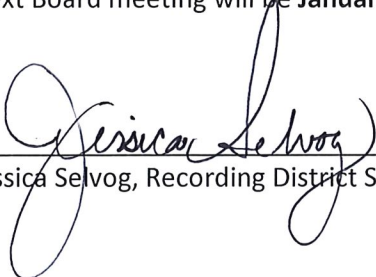
Katie Nicholls presented the holiday schedule for 2020.

**DISTRICT SECRETARY REPORT:**

Jessica Selvog introduced the new District Bookkeeper Tara Knutson to the Board of Directors.

By MOTION and second, with no further business to be brought before the Board, the meeting was adjourned at 6:55 p.m.

Next Board meeting will be **January 15<sup>th</sup>, 2020**

  
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Jessica Selvog, Recording District Secretary

  
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Tim Good, Secretary/Treasurer