

# RECORD OF PROCEEDINGS

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## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

### HELD

Wednesday August 21, 2019  
6:30 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

### ATTENDANCE:

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Kevin Manship –President  
Jim Simoni-Director  
Jeannie Wilkinson – Vice President  
Tim Good-Secretary/Treasurer

Also present:

Staff: District Manager Katie Nicholls, District Bookkeeper Diane Temple, and Superintendent Mike Gibboni

Public: Deborah Spencer and Stan Spencer

### CALL TO ORDER:

President Kevin Manship called the meeting to order at 6:30 p.m.

### MINUTES:

By **MOTION** and second, the Board approved the Minutes from June 19th, 2019 as presented.

### MATTERS BEFORE THE BOARD:

#### **Consideration to appoint Deborah Spencer to the Board of Directors:**

Jeannie Wilkinson made a **MOTION** to appoint Deborah Spencer to the Board of Directors. Kevin Manship seconded the **MOTION**. Deborah Spencer was sworn in to the NSWD Board of Directors and took her oath of faithful performance.

### PUBLIC COMMENT:

Stan Spencer proposed that the Board review their Rules and Regulations due to the rising amount of people who seem to be building multiple private dwellings on their property. A discussion ensued regarding the current Rules and Regulations, power of the District, State Statute requirements, existing water rights, and short term rental impact.

### FINANCIAL STATEMENTS:

By **MOTION** and second, the Board approved the June 2019 checklist as presented.

By **MOTION** and second, the Board approved the June 2019 financial documents as presented.

By **MOTION** and second, the Board approved the July 2019 checklist as presented.

By **MOTION** and second, the Board approved the July 2019 financial documents as presented.

#### **MATTERS FOR DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS:**

Nothing was brought forth by Board members.

#### **SUPERINTENDENT REPORT:**

Superintendent Mike Gibboni stated that water usage has continued to remain high. The leak detector came and found two leaks. One of the leaks was stopped at the owners curb stop. The owner of the property with the other leak located on GCR 647 is working with ATH Construction to replace his whole service line. A discussion ensued regarding the possibility of possible other leaks. If the water usage does not reduce as expected upon the fix of the known leaks another leak detection will need to occur.

#### **DISTRICT MANAGER REPORT:**

The meeting in September is during the SDA conference. The only thing on the Agenda for now is to appoint District Manger Katie Nicholls Budget Officer. It was agreed upon to cancel the September Board Meeting and appoint Katie Nicholls to Budget Officer at today's meeting.

By **MOTION** and second, the Board appoints District Manager Katie Nicholls as Budget Officer.

The October Board meeting will be moved to October 9<sup>th</sup>, 2019 for the presentation of the proposed 2020 budget.

The December Board meeting will be moved to December 11<sup>th</sup>, 2019 to review the final assessed values from the Grand County Assessor.

Grand Mountain Bank is now offering free auto pay. Staff will be looking into offering this to the North Shore Water District customers in the near future.

#### **DISTRICT BOOKKEEPER REPORT:**

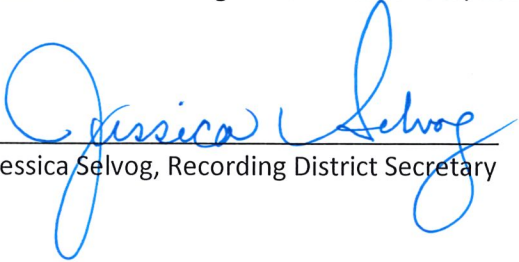
District Bookkeeper Diane Temple stated that Quickbooks has not been calculating late fees properly. She has been researching the matter with the assistance of Day & Associates. She hopes to have the matter corrected by October.

The certification process has been started. The District has one customer that will be certified this year.

Larry (Barbara) McCullough, who had served on the North Shore Board of Directors and resigned in 2004 was granted an exemption from any and all water fees so long as they shall reside in the District. Their property sold in July 2017 to 7227 Residential Trust at which time the previous bookkeeper billed them for one billing cycle, but no other bills were generated since that point.. The property transferred again from 7227 Residential Trust to Hideberto and Synthia Antillon in August 2017. The owners have been provided continuous service during this time. After discussion the Board decided to bill for all back fees without penalty fees and authorized District Staff to offer a payment plan for repayment.

By **MOTION** and second, with no further business to be brought before the Board, the meeting was adjourned at 7:33 p.m.

Next Board meeting will be **October 9th, 2019**



A handwritten signature in blue ink, reading "Jessica Selvog". The signature is written in a cursive style with a large initial "J".

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Jessica Selvog, Recording District Secretary



A handwritten signature in blue ink, reading "Timothy R. Good". The signature is written in a cursive style with a large initial "T".

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Tim Good, Secretary/Treasurer