

# RECORD OF PROCEEDINGS

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## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

### HELD

Wednesday August 19th, 2020  
6:30 p.m. HELD REMOTELY \*  
1111 County Road 48  
Grand Lake, CO 80447

### ATTENDANCE:

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Kevin Manship –President  
Jeannie Wilkinson – Vice President  
Tim Good-Director  
Deborah Spencer- Secretary/Treasurer  
Jim Simoni-Director

Also present:

Staff: District Manager Katie Nicholls, Superintendent Mike Gibboni, and District Bookkeeper Tara Knutson.  
Absent: District Secretary Jessica Selvog

**Public:** None.

### CALL TO ORDER:

President Kevin Manship called the meeting to order at 6:33 p.m.

### MINUTES:

By **MOTION** and second, the Board approved the Minutes from June 17<sup>th</sup>, 2020 with one correction.

### MATTERS BEFORE THE BOARD:

- A. Consideration for engagement of services with Day & Associates for the 2020 Audit.**  
By **MOTION** and second, the Board accepted the engagement of services with Day & Associates for the 2020 Audit.
- B. Consideration of engagement of services with McMahon & Associates for the 2020 Audit.**  
By **MOTION** and second, the Board accepted the engagement of services with McMahon & Associates for the 2020 Audit.

### PUBLIC COMMENT:

None.

**SUPERINTENDENT REPORT:**

Mike Gibboni stated that the water usage is about normal for this time of the year but down from last year since the leaks were fixed. They have completed the state testing and don't anticipate any problems. They will most likely do a water leak detection in the spring of 2021.

**FINANCIAL STATEMENTS:**

By **MOTION** and second, the Board approved the June and July 2020 checklist as presented.  
By **MOTION** and second, the Board approved the June and July 2020 financial documents as presented.

**DISTRICT MANAGER REPORT:**


Katie Nicholls stated that she has started to work on the Budget and will present that report to the Board by October 15<sup>th</sup>. We will need to move the date of that Board meeting and will discuss at the next meeting. There was some discussion about when the Board wished to discuss the user fee rates, it was decided that they would discuss that next year. The Board agreed that they did not want to raise the cost of the water taps or quarterly user fees at this time.

**DISTRICT BOOKKEEPER REPORT:**

Tara reported that there are a considerable number of customers that have signed up for ACH and email invoicing.

By **MOTION** and second, with no further business to be brought before the Board, the meeting was adjourned at 6:56 p.m.

Next Board meeting will be **September 16th, 2020**

  
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Jessica Selvog, Recording District Secretary

  
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Deborah Spencer, Secretary/Treasurer