

## RECORD OF PROCEEDINGS

---

### MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

#### HELD

Wednesday April 15, 2020  
6:30 p.m. HELD REMOTELY \*  
1111 County Road 48  
Grand Lake, CO 80447

#### ATTENDANCE:

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Kevin Manship –President  
Jeannie Wilkinson – Vice President  
Tim Good-Secretary/Treasurer  
Deborah Spencer-Director

Jim Simoni-Director-Absent

Also present:

Staff: District Manager Katie Nicholls, Superintendent Mike Gibboni, District Bookkeeper Tara Knutson and District Secretary Jessica Selvog

Public: None.

#### CALL TO ORDER:

President Kevin Manship called the meeting to order at 6:30 p.m.

#### MINUTES:

By **MOTION** and second, the Board approved the Minutes from January 15<sup>th</sup>, 2020 as presented.

#### MATTERS BEFORE THE BOARD:

- a. **Consideration to temporarily suspend all delinquent charges for late payments on 2<sup>nd</sup> quarter user fees due to the COVID-19 stay-at-home order.**

By **MOTION** and second, the Board approved to temporarily suspend all delinquent charges for late payments on 2<sup>nd</sup> quarter user fees.

- b. **Resolution No. 4-1-2020 Approving an exemption from audit for year 2019 for the North Shore Water District, State of Colorado.**

By **MOTION** and second, the Board approved the exemption from audit for year 2019 for the North Shore Water District.

**PUBLIC COMMENT:**

None.

**FINANCIAL STATEMENTS:**

By **MOTION** and second, the Board approved the January, February and March 2020 checklists as presented.  
By **MOTION** and second, the Board approved the January, February, and March 2020 financial documents as presented.

**MATTERS FOR DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS:**

**SUPERINTENDENT REPORT:**

Mike Gibboni stated that the water usage has gone down significantly in the past few months indicating that the previous leaks were now fixed. Two weeks ago, there was a line break that they were able to get fixed quickly. The cause was from an old line to one home that was not updated with the rest of the lines. Mike stated that they would like to take that home owner off of the main and give him his own service line going to the main. He will work on getting a quote for this and will discuss it at the next meeting.

**DISTRICT MANAGER REPORT:**

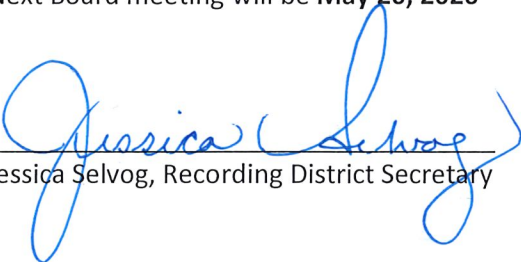
Katie Nicholls stated that the election for North Shore Water District was cancelled and everyone who was running can be reelected again. We will most likely have to do oaths of office remotely, which is now allowable by the Secretary of State. Three Lakes Water and Sanitation is having an election and information was given on how to vote. The election will be held at the Grand Lake Fire Station and will include a drive through process to help minimize contact due to the COVID-19 Virus.


**DISTRICT SECRETARY REPORT:**

Jessica Selvog stated that the ACH forms are continuing to come in and several customers have elected to sign up for auto pay and email invoicing. We are continuing to work from home as much as possible while providing the same services as before. We are using the drop box outside the front door and payments/paperwork can be dropped in the drop box to minimize contact.

By **MOTION** and second, with no further business to be brought before the Board, the meeting was adjourned at 6:55 p.m.

Next Board meeting will be **May 20, 2020**

  
\_\_\_\_\_  
Jessica Selvog, Recording District Secretary

  
\_\_\_\_\_  
Tim Good, Secretary/Treasurer