

# RECORD OF PROCEEDINGS

---

## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

### HELD

Wednesday December 12, 2018  
6:30 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

### ATTENDANCE:

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Jeannie Wilkinson – Director  
Richard Simpson – Director  
Timothy Good – Secretary/Treasurer  
Kevin Manship – Vice President

Also present:

Staff: District Manager Katie Nicholls, District Bookkeeper Diane Temple, Chief Operator Mike Gibboni, and District Secretary Jessica Selvog.

Public: Stan Spencer

By **MOTION** and second the Board excused President Jim Simoni's absence.

### CALL TO ORDER:

Vice President Kevin Manship called the meeting to order at 6:30 p.m.

### MINUTES:

By **MOTION** and second, the Board approved the Minutes from November 14, 2018 as presented.

### MATTERS BEFORE THE BOARD:

**Consideration of Third Addendum to the Intergovernmental Agreement with Three Lakes Water and Sanitation District:**

By **MOTION** and second, the Board accepted the Addendum to the Intergovernmental Agreement with Three Lakes Water and Sanitation District as presented.

**Final public hearing for the 2019 Budget:**

Vice President Kevin Manship opened the Public hearing. District Manager Katie Nicholls presented the 2019 Budget to the Board. There was no discussion by the Board pertaining to the final Budget as presented. Vice President Kevin Manship closed the Public hearing.

**Resolution No. 2018-12-1 to adopt Budget:**

By **MOTION** and second, the Board approved Resolution 2018-12-1 to adopt the 2019 Budget.

**Resolution No. 2018-12-2 to appropriate sum of money:**

By **MOTION** and second, the Board approved Resolution 2018-12-2 to appropriate sum of money.

**Resolution No. 2018-12-3 approval of tax levy:**

By **MOTION** and second, the Board approved Resolution 2018-12-3 for the tax levy.

**PUBLIC COMMENT:**

Stan Spencer asked if there was a protocol with North Shore Water District regarding contacting a resident after a house fire, shutting off the water and billing. There was a recent fire in the North Shore Water District and the house is currently uninhabitable. Nobody is certain if the water was ever turned off. Chief Operator Mike Gibboni and Lead Operator Tim Good agreed that the water should be shut off by the owner. The Board directed Staff to contact the owner to ensure the water is shut off properly.

**FINANCIAL STATEMENTS:**

By **MOTION** and second, the Board accepted the November 2018 checklist.

By **MOTION** and second, the Board accepted the November 2018 financials as presented.

**MATTERS FOR DISCUSSION AS BROUGHT FORTH BY BOARD MEMBERS:**

A question was raised as to why the reconciliation and balance sheet not matching up. District Bookkeeper Diane Temple stated she would look into the matter and report back to the Board.

**CHIEF OPERATOR REPORT:**

Water usage is up from November 2017 and has been consistently increasing over the past few months. Chief Operator Mike Gibboni suggested that the District look into scheduling a leak detector test for approximately \$1,200.00 in the early part of 2019.

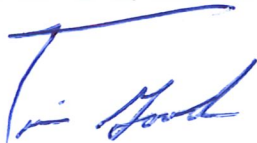
**DISTRICT MANAGER REPORT:**

None.

By **MOTION** and second, with no further business to be brought before the Board, the meeting was adjourned at 7:12 p.m.

Next Board meeting will be **January 16, 2019**

  
\_\_\_\_\_  
Jessica Selvog, Recording District Secretary

  
\_\_\_\_\_  
Tim Good, Secretary/Treasurer