

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

HELD

Wednesday, June 18, 2014
6:30 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable statutes of the State of Colorado. The following Directors were present and acting:

Wayne Bidell
John McFee
Robin Renfro
Jim Simoni
Jeannie Wilkinson

Also present: Scoff Huff, Guest
Sally Blea, Mike Gibboni, staff

CALL TO ORDER

President McFee called the meeting to order and opened the first agenda item for discussion.

MINUTES

The May 21, 2014 meeting Minutes were reviewed and accepted as corrected to include a paragraph regarding the Oaths of Office of re-elected Board Members.

MATTERS BEFORE THE BOARD

Consideration of Inland Potable Services, Inc.'s Proposal to Inspect Three Water Tanks

Further discussion was had regarding the proposal and upon **MOTION** and second, the proposal was accepted at a cost of \$2,875.00. If any additional work is required, further approval shall be requested from the Board of Directors.

PUBLIC COMMENT

Director McFee reported on the recent SDA spring workshop he attended entitled "What the Law Requires of Board Members and Managers...and How To Do It Wrong". Several topics of concern were addressed with the Board: 1) the Board may want the Service Plan of the District to be presented on its Website but would like to review the Plan first; 2) policy on procedures when receiving oral public input on specific matters – when a lot of guests are in attendance for one particular agenda item. Limitations should be in place for public comment. Sally noted the policy language of the Three Lakes District' which the Board agreed was sufficient for its use. It included a limitation of 5 minutes per property representative when addressing the Board on the subject matter. By **MOTION** and second, the Board adopted the policy. This language will

be on file for future use; 3) The District should be cognizant of the Colorado Open Records Act and set a fee for time taken to provide the information, if lengthy, as well as setting a fee for providing document copies if necessary. Sally noted that she is attending a webinar on that subject on the 25th and will report to the Board at the next Board meeting.

Director McFee also discussed the District's current Liability Insurance and directed that staff provide the Board with the Declaration Page of the current Policy for further review and discussion at the next Board meeting. The District may want to obtain a quote for coverage outside of the Pool to see if a better cost can be obtained.

CHIEF OPERATOR REPORT

Mag Meter Status

Mike reported that the District now has the parts to install the Mag Meter and will be installing it shortly, and that Browns Hill will follow by setting up the meter with SCADA.

Water Use

Mike reported that water use is considerably down from this time last year.

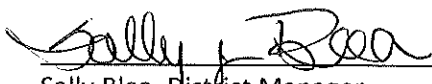
FINANCIAL REPORTS

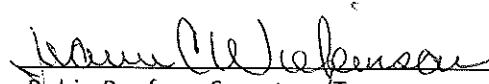
By **MOTION** and second, the checklist from May 21 through June 18 was approved. The financial documents for May were reviewed and accepted as presented.

DISTRICT SECRETARY REPORT

The Board agreed to have staff insert the results of the recent water use survey on the District's website in a Pie Chart format.

With no further business before the Board, the meeting was adjourned at 7:18 p.m.


Sally Blea, District Manager


Robin Renfroe, Secretary/Treasurer