

## RECORD OF PROCEEDINGS

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### MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS NORTH SHORE WATER DISTRICT

#### HELD

Monday, November 4 2013  
6:30 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

#### ATTENDANCE

A regular meeting of the Board of Directors of the North Shore Water District was held as shown above, and in accordance with the applicable statutes of the State of Colorado. The following Directors were present and acting:

John McFee  
Wayne Bidell  
Jeannie Wilkinson  
Robin Renfroe  
Jim Simoni

Also present: Sally Blea, Mike Gibboni and Julie Gasner, Staff

#### CALL TO ORDER

President McFee called the meeting to order and opened the first agenda item for discussion.

#### MINUTES

The October 7, 2013 meeting Minutes were reviewed and accepted by the Board as presented.

#### MATTERS BEFORE THE BOARD

##### **First Hearing on proposed 2014 Budget**

A review of the proposed Budget documents was had. In the Enterprise Fund, Sally noted that the Board of Director Line Item includes funds for two Directors to attend the annual SDA conference. An increase in the fee Three Lakes Water & Sanitation District charges for its services, was also noted, Sally explaining that every other year a 3% increase is implemented. In the Capital Improvements Fund the 2013 estimated expenses included an additional loan payment to DOLA. The Board agreed to move forward with the \$30,000 additional principal payment. In anticipation of installation of a new outflow meter, the Board requested that a new expenditures Line Item be added in the amount of \$10,000.00 for the purchase and install of a new meter. A decrease of same amount in the Contingency Line Item will accommodate that expenditure. A correction in the Line Item *Transfer from Enterprise Fund to the Capital Improvement Fund* was noted. There being no further changes, the proposed 2014 proposed Budget numbers were approved. Final Budget documents will be presented in December for approval and signature of the Board.

##### **Status of temporary variance for interconnected properties at 58 CR 6430 and 903 CR 64**

Julie reported she has been in contact with both property owners and should be receiving the signed Variance Agreements shortly. They will be recorded with the County Clerk.

#### PUBLIC COMMENT

None

**FINANCIAL REPORTS**

The Financial documents for October were reviewed and accepted as presented. By **MOTION** and second, the October checklist was approved.

**CHIEF OPERATOR REPORT**

**Outflow Meter Status**

Mike presented a proposal from Browns Hill Engineering in the amount of \$6,220.00 for a Magmeter which will measure overflow at the water tank. This will be installed by staff and added to the SCADA system for monitoring. The Board agreed to include a \$10,000 Line Item in the Capital Improvements Fund for this Project, to be completed in 2014.

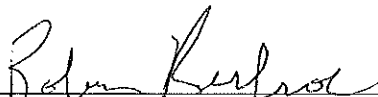
Water usage has decreased in October. Mike explained that it may be because a service line leak at 421 CR 647 was stopped. This should be repaired by the owner in the next few weeks.

**DISTRICT SECRETARY REPORT**

Discussion about the annual newsletter was had. A survey along with the Newsletter, will be mailed out with the first quarter billing. A reminder to submit the survey report back to the District will then be sent out with the second quarter billing, to those who did not respond, in order to try to obtain a good response from which to gather information from. The survey is intended to better understand water usage in the District as advised by Bishop Brogden and to ensure current water rights are adequate.

With no further business before the Board, the meeting was adjourned at 7:45 p.m.

  
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Julie Gasner, Reporting Secretary

  
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Robin Renfro, Secretary/Treasurer